

Warminster Area Board Health and Wellbeing Management Group

19th January, 2017
10am – 12 noon

Notes of Meeting

In attendance: Francis Ballinger; Bernice Robbins; Len Turner; Jacqui Abbott; David Reeves; Lindsay Kinlin; Susan Desrosiers; Martin Randall

Apologies: Stephanie Stephens; Keith Humphries

2. Notes of last meeting

Agreed

3. Priority Initiatives

a. Information hub & information next steps

The grant of £1950 was agreed by the Area Board 5 January. The working title was “Warminster Community Information Service”

We need to be clear it is information and signposting, with “options” but not “advice” which is more complicated and requires insurance. Signposting could be made to those who “advise”

Everything should be in place by the end of February including new equipment and telephone line.

Volunteers would receive extra training and new volunteers would be recruited.

Safeguarding should cover volunteers as well as the public.

Francis had collected numerous leaflets for the centre.

Display stands would also be required.

Possible launch at 31 March Health Fair.

Action Len, Francis, David

Lindsay suggested that the group might want to think about the area of social prescribing in which the GPs are involved:

<https://www.youtube.com/watch?v=1JqnwPkBlSk> (link supplied by Lindsay)

Carers Update:

Bernice mentioned that the Carers discount card was available county wide with 42 companies but only 1 in Warminster. Bernice would talk to Carers Support regarding targeting Warminster. Sue Fraser was interested in the scheme.

Action Bernice, Sue

Coffee morning 1 February 10am – 12 noon; The Avenue Surgery

All to publicise

Volunteering:

The group discussed volunteering and agreed that one of their meetings, possibly September, should be devoted to this subject.

Jacqui said that the “Our Community Matters” blogsite, open to all, would have a new volunteering tab attached whereby organisations could post volunteering opportunities to help recruit their volunteers.

Action: Jacqui for agenda

Information wallet cards:

The group agreed that small cards or an A5 leaflet would with a few key numbers and contacts would be useful. Other areas has done this (e.g. Bradford on Avon) it was felt that the number should be kept to a core minimum for the area to be most effective. Funding to produce the cards could come from the Health and Wellbeing budget.

Action: Francis

b. Dementia Action Alliance

Claire and Jacqui had drafted the Action Alliance for the Health and Wellbeing group which would become the core part of the alliance, then recruiting more to sign up to the alliance. This was with Alzheimer’s Support for processing.

Action: Claire Thomas

Jacqui mentioned that Safe Places probably needs rejuvenating following the initial set up. This could be linked to the DDA and a push given to both schemes.

Claire informed the group about the Churches Together Dementia Friends event 4 March, Baptiste Church.

Action: Claire to send information

Claire also informed the group that Alzheimer’s Support was a step closer to securing premises in Warminster – The Old Silk Works, Beech Avenue. This would allow a day service 4 days a week.

Dementia Advisor and Care Co-ordinator to be based in the Information Hub.

c. Community Transport

A survey was planned to discover where the gaps were for people – where were the difficulties, what type of journeys etc. Funding could be sourced from the Health and Wellbeing funds.

Action: Keith & Len

d. Handy Service

Fran had been researching services in other areas. The difficulty is that they tend to be very expensive. British Legion operates Poppy Van, also there is Bobby Van and Safe and Well schemes. It could be that the Men's Shed when up and running, could offer such a service. At the moment, the way forward would be to discuss the services offered above and see how they could be developed with volunteers or at lower costs.

4. Terms of Reference

Jacqui had circulated this which was set by Wiltshire Council centrally and the Area Board had adopted them. A requirement would be for election of the Chair and Vice Chair annually. The Management Group in Warminster would need to work fairly closely with the Health and Social Care sub group as they would act as a wider forum with their own, independent Terms of Reference.

5. Health and Wellbeing Expenditure

Health Fair budget

Room Hire £160
Refreshments £40
Publicity including advert £100

Total request £300

Information wallet cards £1000

Community Transport Survey £1000

Outdoor Gym (Warminster Town Park) £1000

Committed:

Information hub £1950
Co-ordination £950

Funds remaining if above agreed: £455

6. Area Board 2 March Mental health workshop

Jacqui asked that all help to publicise this event at the next Area Board. March 2nd 3.30pm

7. Dates of meetings 2017

Jacqui would organise meetings for the year. Every 2nd month for 2 hours.

8. AOB

Need to involve the military & related groups and maybe at a future meeting

Action: Jacqui to organise

Need to involve the villages with information. Look at what is already happening – Cornerstone, Coffee mornings etc.

Action: Jacqui, Francis, Bernice